

Equal Opportunity is the Law

It is against the law for this recipient of Federal financial assistance to discriminate on the following bases: against any individual in the United States, on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief; and against any beneficiary of programs financially assisted under Title I of the Workforce Investment Act of 1998 (WIA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his/her participation in any WIA Title I-financially assisted program or activity.

The recipient must not discriminate in any of the following areas: deciding who will be admitted, or have access, to any WIA Title I-financially assisted program or activity; providing opportunities in, or treating any person with regard to, such a program or activity; or making employment decisions in the administration of, or in connection with, such a program or activity.

What To Do If You Believe You Have Experienced Discrimination

If you think that you have been subjected to unlawful discrimination under a WIA Title I-financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

Equal Opportunity Officer
Agency For Workforce Innovation
Caldwell Building – MSC 150
107 East Madison Street
Tallahassee, FL 32399-4129

Director, Civil Rights Center (CRC)
U.S. Department of Labor
200 Constitution Avenue NW, Room N-4123
Washington, DC 20210

If you file your complaint with AWI, you must wait either until AWI issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the Civil Rights Center (see address above).

If AWI does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you do not have to wait for AWI to issue the Notice before filing a complaint with CRC. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the AWI).

If AWI does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.

PLEASE RETAIN THIS PAGE FOR YOUR RECORDS



3800 Inverrary Boulevard, Suite 400
Lauderhill, Florida 33319

“An Equal Opportunity Employer”

CONFIDENTIAL VOLUNTARY SELF-IDENTIFICATION FOR APPLICANTS

NAME: _____

DATE: _____

POSITION APPLIED FOR: _____

The following information is solicited from all applicants in connection with statistical analysis of our recruitment and selection procedures. Completion of this data is voluntary and will not affect your opportunity for employment or terms or conditions of employment. We ask your cooperation in order to comply with the statistical reporting requirements. This form will be kept separate from all other application documents and only accessed by Human Resources Department.

SEX: **MALE** ()

FEMALE ()

NUMBER OF YEARS RELEVANT EXPERIENCE: _____

DATE OF BIRTH: _____

RACE/ETHNICITY: (Please check one of the descriptions below corresponding to the ethnic group with which you most identify.)

- _____ **W** (White),
- _____ **B** (Black or African American)
- _____ **H** (Hispanic or Latino)
- _____ **A** (Asian)
- _____ **P** (Native Hawaiian or other Pacific Islander)
- _____ **I** (American Indian or Alaska Native)
- _____ **T** (Two or more races)
- _____ **O** (Other)